

JEFFERSON COUNTY RURAL WATER DISTRICT #13
1951 Wellman Rd. Lawrence, KS 66044
785-842-1502
www.jfrwd13.com
MONTHLY PUBLIC BOARD MEETING
August 21, 2025, 7:00 p.m.
LOCATION: District Water Office - 1951 Wellman Rd.

At 7:00p.m. Chairman Gordon Brest addresses attendees stating the District is unable to have an official Board Meeting without a quorum, which is the case tonight. Mr. Brest asks staff to contact Vice Chairman Andrew Breuer by phone to vote on financial issues only.

CALL MONTHLY BOARD MEETING TO ORDER

Vice Chairman Andrew Breuer calls in and meeting is called to order by Chairman Gordon Brest at 7:15p.m.

Board Members Present: Chairman Gordon Brest, Vice Chairman Andrew Brewer (via telecon), Director John Hachmeister, Director Crystal Miles

Board Members Absent: Treasurer Paulette Schwerdt, Secretary George Pogge, Director Rick Reischman

Staff Members Present: Joe Osborn, Niki Fincham

Guests: Louis Funk with Bartlett & West

Patrons: Dave Nichols, Ann Clark, Mark Robbins, Ron & Roberta Renz, John Clinger

USDA LOAN PROJECTS:

MONTHLY UPDATE:

Louis Funk presents Sargent Drillings only invoice and requests approval for payment.

MOTION: It is moved by Crystal Miles and seconded by John Hachmeister to approve payment for Sargent Drilling for \$163,850.00 per the contract.

VOTE: So moved 4-0

Mr. Funk then presents a change order for Hettingers for approval. This is a "deduct" change order for \$39,884.00.

MOTION: It is moved by Andrew Breuer and seconded by Crystal Miles to approve Hettingers change order.

VOTE: So moved 4-0

Mr. Funk submits Hettingers final Pay App (#15) totaling \$633,252.75. Stating that Hettingers understands that there will be a retainage amount, determined by the Board.

MOTION: It is moved by Andrew Breuer and seconded by John Hachmeister to approve Hettingers final Pay App and withhold \$200,000.00 retainage for items on the Punch List.

VOTE: So moved 4-0

CONSENT AGENDA:

MINUTES FROM July 17, 2025 BOARD MEETING

NEW CERTIFICATES - 4 TRANSFERS - 7

MOTION: It is moved by John Hachmeister and seconded by Crystal Miles to approve the consent agenda.

VOTE: So moved 4-0

TREASURER REPORT:

FINANCIAL SUMMARY: A complete and thorough Executive Summary Report and Cash/Cash Equivalents - Detail Report is included in the Board Packet with an Unpaid Bills Report.

MOTION: It is moved by John Hachmeister and seconded by Crystal Miles to pay the bills

VOTE: So moved 4-0

PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:

MONTHLY ACTIVITY REPORT: A detailed report is included in the Board packet regarding the following: Water Plant; Meter Installation; Distribution; Water Usage & Water Loss; Water Sold Breakdown and Water Loss Report/Chart.

OFFICE OPERATIONS MANAGER'S REPORT:

All detailed reports are included in the Board packet

BUSINESS:

Note: All business related items are tabled and will be put on the agenda for next months meeting.

- 1) Review Hydrant Policy – source: Andrew Breuer & Rick Reischman – move to next month
- 2) Review and set water rates and monthly minimum for next calendar year (includes LV#10)
- 3) Review benefit unit application procedures
- 4) Agreement for contract services (new/on call/maintenance services & emergency repairs) goes out for proposal
- 5) Review Calendar for Next Month's Agenda Items

ADJOURNMENT

MOTION: It is moved by John Hachmeister and seconded by Crystal Miles to adjourn at 7:25 p.m.

VOTE: So moved 4-0.



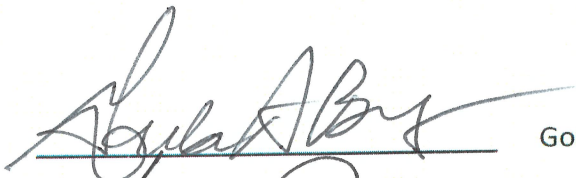
Handouts:

- 1) 2 Letters re: Sarcoxie warning sirens

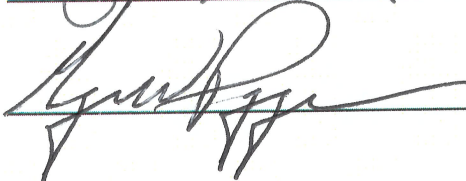
Sources:

- a) Jefferson County Emergency Management & LEPC and
 - b) Sarcoxie Township Board of Directors
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- 2) Blue Duck Invoice (source Mark Robbins)
 - 3) Email Re: Annexation by District #10 (source Todd Luckman)

Respectfully Prepared and Submitted by,
Niki Fincham, Office Operations Manager



Gordon A. Brest, Chairperson



George Pogge, Secretary

